

**Government of Karnataka
Karnataka Examinations Authority
CIRCULAR**

Office of the Executive Director,
Karnataka Examinations Authority,
18th Cross, Malleshwaram,
Sampige Road, BANGALORE – 560 012.

Time Table for PRELIMINARY EXAMINATION – Civil Judges Recruitment – 2023

Date	Day	Timings
23-07-2023	SUNDAY	2.30 pm to 4.30 pm

SCHEDULE OF BELL TIMINGS

This SCHEDULE should be observed scrupulously without any variation or scope for complaints whatsoever.

Sl. No.	BELL NUMBER	TIMINGS	PARTICULARS
1	FIRST BELL	2.30 PM	<ul style="list-style-type: none">▪ The candidates should be allowed to enter and occupy their seats in the examination hall, upon showing their Admission Tickets and Valid Identity Card.▪ The Invigilator should verify the Photograph pasted on the Admission Ticket with the Identity Card and the Nominal Roll with the candidate present for examination.▪ The Invigilator should distribute the OMR Answer Sheets ONLY to the candidates present in the examination hall. The candidates have to write their Name on the OMR Answer Sheet▪ Afterwards candidates have to carefully enter the Register Number and shade the respective circle on the OMR Answer Sheet.▪ The candidates should verify the Register No. written on the OMR Answer Sheet with that of the Register No. printed on the Admission Ticket.
2	SECOND BELL	2.45 PM	<ul style="list-style-type: none">▪ Deputy Chief Superintendent / Custodian should distribute the sealed Question Paper packet to room invigilators in the examination hall at 2.45 pm.▪ The Invigilator should LOUDLY ANNOUNCE by showing the sealed Question Paper packet to the candidates present in the examination hall <i>“THE SEAL OF THE QUESTION PAPER PACKET IS FULLY INTACT. NOW, I REQUEST ANY TWO CANDIDATES PRESENT HERE TO CERTIFY THE SAME ON THIS PACKET, SO THAT I CAN OPEN THE SEAL OF THE QUESTION PAPER PACKET”</i> and should obtain signatures of any TWO candidates present in the examination hall, in the space provided on the packet.▪ The Invigilator should open the Question Paper packet and distribute the question booklets in the prescribed manner ONLY at 2.50 pm to the candidates present in the examination hall.NOTE: Only INVIGILATORS are authorized to open the seal on the Question Paper packet in the manner prescribed above. The other staffs involved in exam duty (including the Deputy Chief Superintendent / Custodian / Chairman / Secretary / President / Administrator etc.) are not authorized to open the seal of Question Paper packet.▪ The candidates should carefully enter the Version Code of the question booklet and shade the respective circle on the space provided on the OMR Answer Sheet. They should also enter the question booklet serial on the OMR Answer Sheet and affix their signature on bottom portion of the OMR Answer Sheet.▪ Until the third bell is rung, the candidates should not be allowed either to look inside the question booklet or to start answering on the OMR Answer Sheet.▪ The Invigilator should obtain signature of the candidates on the Nominal Roll and should verify the same with the signature printed on the Nominal Roll.
3	THIRD BELL	3.00 PM	<ul style="list-style-type: none">▪ The candidates should be allowed to open the question booklet and to start answering on the OMR Answer Sheet.▪ After this bell at 3.00 pm the candidates should not be allowed either to enter OR to leave the examination hall, till the completion of the session.
4	FOURTH BELL	4.00 PM	<ul style="list-style-type: none">▪ This is a first caution bell – and the Invigilators should inform all the candidates <i>“ONE Hour of examination completed”</i>.
5	FIFTH BELL	4.15 PM	<ul style="list-style-type: none">▪ This is a SECOND CAUTION BELL and the Invigilators should inform all the candidates <i>“FIFTEEN MINUTES ARE REMAINING FOR THE EXAMINATION TO END”</i>.
6	SIXTH BELL	4.25 PM	<ul style="list-style-type: none">▪ This is a FINAL CAUTION BELL and the Invigilators should inform all the candidates <i>“ONLY FIVE MINUTES ARE REMAINING FOR THE EXAMINATION TO END”</i>.
7	SEVENTH & LAST BELL	4.30 PM	<ul style="list-style-type: none">▪ End of the examination.▪ Soon after this bell, the Invigilator should first ensure that all the candidates have stopped answering on the OMR Answer Sheet.▪ The Invigilator should collect the OMR Answer Sheets as it is from the candidates.IMPORTANT: Before allowing the candidates to leave the examination hall, the Invigilators must ensure that they have collected the OMR Answer Sheets from all the candidates.▪ The Invigilator should separate the TOP sheet of the OMR Answer Sheet (Office COPY) and will retain the same with them.▪ The Invigilator should return the bottom sheet replica (CANDIDATE COPY) to the respective candidates, along with their question booklets.

The following misdeeds will attract disciplinary actions and criminal prosecution.

- (a) Breach of silence. (b) Use of books, notes, manuscripts, etc., pertaining to the subject in the examination hall, (c) Talking or signaling to other Candidates, (d) Candidates copying from the answer books of the other candidates or from other source (e) Sending of OMR Answer Sheet or question paper out of the examination hall (f) Impersonation (g) Tearing of OMR Answer Sheet or any other examination misconduct.

Sd/-
Executive Director.