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Candidate has to visit the website http://kea.kar.nic.in. In the home page of the KEA website click on the link “Recruitment for Staff Nurse - 2015 Online Application”. The candidate will be directed to Staff Nurse - 2015 Online Application home page.

The HOME Page comprises of

- How to Apply
- Login
- Sample Application
- Contact Us
- New User - > Click here to Register
- Calendar of Events

**Home Page**

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This site is best viewed in Internet explorer 9 and above and latest version of Google chrome & Mozilla firefox.

- **Sample Application**
  - User/Candidates can download the Blank Sample Application form, fill up the details once and then make entries in the online application to avoid committing mistakes.

- **e-Brochure**
  - To know the details about instructions and guidelines on Recruitment for Staff Nurse -2015 Online Application

- **Calendar of Events**
  - Recruitment for Staff Nurse Dates will be mentioned in the Calendar of events so that User/Candidates can keep track of the events.
### Registration Form

**CANDIDATE REGISTRATION**

- **User Id (Minimum 6 Characters)***
- **Password (Minimum 8 characters)***
- **Re-enter Password***
- **Name of the Candidate (As per SSLC/10th Marks Card)***
- **Name of the Father (As per SSLC/10th Marks Card)***
- **Name of the Mother***
- **Gender***
- **Are you Citizen of India?***
- **Date Of Birth (As per SSLC/10th Marks Card)***
- **Select Course / Subject applied for***
- **Contact Mobile Number***
- **E-Mail-Id***
- **Secret Question***
- **Answer***
- **Enter Security Code***

Note: All fields marked with * are mandatory.

**Submit**  **Clear**

- All fields marked with * are mandatory.
- Enter the Candidate’s Name, Father’s Name, Mother’s Name and Date of Birth as it is in SSLC/10th Marks card.
- **User Id:** Create your own User-Id which should contain minimum of 6 characters and maximum of 16 characters.
- **Password:** Create your own password. Password should contain **minimum of 8 and maximum of 20 characters**, with at least 1 letter of English alphabet, 1 number and 1 special character (like: !, @, #, $, %, ^, &, *) in it.
- Select a secret question and answer the same and remember the answer entered. This will be helpful in case if the candidate forgets the password.

Create your own user-Id (minimum of 6 and maximum of 16 characters).
Create your own password (minimum of 8 and maximum of 20 characters) with at least 1 alphabet, 1 number and 1 special character (like: !, @, #, $, %, ^, &, *) in it.
Please make a note of User Id and the Password created at the time of registration for future logins and filling up and editing of online application.

Enter valid contact Mobile phone number in the Registration form, to receive SMS alerts related to ongoing Recruitment for Staff Nurse-2015 process.

Select a secret question and answer the same and remember the answer entered. This will be helpful in case if the candidate forgets the password.

After successful registration, the candidate will get a “Registration Successful” message with User Id and Application number to his/her Mobile number provided during registration.

Candidates are required to make a note of their User Id and Application number for further Recruitment for Staff Nurse processes.

**Login form**

- After successful registration the candidate / user will be directed to Login page.
- To login, please enter user-id, password and security code. After successful login, candidate can fill up the details in Application form.
Forgot Password

- If the candidate/user forgets the Password, by clicking the **Forgot Password?** Link he/she can create a new Password by entering the following details User Id, Application Number, Secret Question, answer and enter the security code and finally click on submit.
- Then the user/candidate will be directed to a new window “Create Password”. Enter User-Id, Application number, new password, enter the new password in the Confirm New Password field. Finally click on Change password button.
- Once the user/candidate clicks Change Password the password will be changed as per user/candidate’s given credential and can Log In with his/her New Password.

After successful submission of forgot password details, candidate will be directed to create password page. Here candidate can create his/her new password.
Main Application Form

Once the user/candidate has entered Login credentials, he/she will be directed to the filling of online application from for entering the details.

In this form, there are tabs namely Student Information, Image Upload, Declaration, Challan, Payment status, Print Application and Change Password.

Student Information

User/Candidate has to select / tick the check box for which institute they willing to apply and the posts is available next to the respective institutes.

User / Candidate has to enter all the mandatory fields before clicking on Save button.
List of Karnataka Government Orders relating to Backward Class Reservation
List of Castes which come under Backward Category as per - Karnataka State Govt. Cat-1, 2A, 2B, 3A and 3B.
List of Castes which come under SC / ST Category - as per Karnataka State Govt.

13. Do you claim reservation under Rural Quota?
   - Yes  No

14. Do you claim reservation under Women’s Quota?
   - Yes  No

15. Do you claim reservation under Kannada Medium Quota?
   - Yes  No

16. Do you claim reservation under Project Displaced Quota?
   - Yes  No

17. Do you claim reservation under 371(A) (Hyderabad Karnataka) Quota?
   - Yes  No

For Govt Order and Eligibility Certificate Format

18. Have you studied Kannada Subject as First or Second Language in SSLC Examination or its equivalent?
   - Yes  No

19. Are you presently working in Government department?
   - Yes  No

20. Are you claiming Age relaxation under any of these categories?
   a. Ex-Servicemen
   - Yes  No
   b. In-Service (Only Government)
   - Yes  No
   c. Bonded labour
   - Yes  No
   d. Widow
   - Yes  No
   e. Differently abled Quota
   - Yes  No
   f. Village Group Instructor
   - Yes  No
   g. Census Candidate
   - Yes  No
   h. Whole time NCC cadet instructor
   - Yes  No

21. Have you registered in Karnataka Nursing Council (KNC)?
   If Yes enter Registration Number and Issued date
   - Yes  No

(KNC) Registration No.
KNC Issued Date

22. Experience in relation to the post.
   - Yes  No

If Yes number of completed years

23. NOC from present Employer to be submitted by candidates who claiming in-service benefits
   - Yes  No

24. Physical identification marks (mention atleast 2)
   a. Physical identification -1
   b. Physical identification -2

25. Place where you wish to write Staff Nurse Examination?
   
26. Study Information:

[A]-Diploma Nursing
   - Yes  No

University Name
College Name
Maximum Marks
Obtained Marks
Percentage

[B]-B.Sc Nursing
   - Yes  No

University Name
College Name
Maximum Marks
Obtained Marks
Percentage
- In the Study information, User has to fill their study details for Diploma Nursing/ B Sc Nursing / both based on their qualification.
- In the University name column the candidate has to enter which their University name.
- In the College Name column the candidate has to enter College name.
- In the Month of Passing column the candidate has to mention the Month of Passing of that particular year.
- In the Maximum Marks enter the Maximum Marks of that year.
- In the Total Marks Obtained enter the Marks obtained in that particular year.
- Percentage will be automatically calculated on the marks entered by the user/candidate.

In the Postal Address, User/Candidate has to fill their address, State, District, Taluk, Pin code and Aadhar number.

Depending on the Category and the number of Institutes applied the User/Candidate belong their fee to be paid will be displayed in the box.

After completion of filling the details in the Application Form, Click on SAVE button and then click on the NEXT.
User / Candidate will be directed to the Photo, Signature & Thumb Impression Section where he/she has to upload their photo, signature & Thumb Impression as per the instructions mentioned above.

Choose the files and upload your Photo, Signature and Thumb Impression.

After Uploading, Click on the Next button, so the User/ Candidate will be directed to the Declaration Section.
Declaration

- Before clicking on submit button in declaration tab, please read the instructions given in the how to apply carefully and make sure that all the details entered are correct to the belief and knowledge of user/candidate.
- If the user/candidate is willing to make any changes in his/her application, he/she is advised to do so before declaration. No modification is allowed in the application after Declaration.
- If the user/candidate is sure about the details entered by him/her is correct and feels no changes are required, and then he/she can select the Check box and click on the Submit button. This will be the final submission.

Note: No modification is allowed in the application once Declaration is complete.

After click on check box below shown message will appear on the screen, please read that message carefully.

This is the final submission of your Staff Nurse-2015 Online Application. Once you declare no further editing of Application is allowed. Are you sure want to proceed?

Click OK button, if you are confident enough that all the filled details are correct. Once you click on OK, no further changes will be allowed.

If you don’t want to proceed or editing still required in the online application details click on Cancel button.
Challan

- After clicking on the Submit button, in the Declaration candidate will be directed to the Challan tab where he/she can download the Challan by selecting the bank.

Change password

- Candidate can change password if necessary by filling up the User Id, Application Number and Old Password.
- He/She can create a New Password and that New Password can be used for future Logins.

Application Printout

- Candidate can download the printout of the application at any stage of the filling of online application.